

**From:** Aubuchon, Gary  
**Sent:** Thursday, December 22, 2011 11:22 AM  
**To:** !HSE All House  
**Subject:** Notice and Amendment Filing Deadlines  
**Importance:** High

Members,

Just a reminder that when Session begins on **Tuesday, January 10, 2012**, the notice deadline for committee and subcommittee meetings will change. The notice deadline during the first 45 days of session (until February 23, 2012) is no later than 4:30pm of the 2nd day before the meeting (excluding weekends and official state holidays.)

The Redistricting Subcommittee meetings scheduled for Monday, January 9, 2012, will occur before the start of Session, thus those meetings require a 7 day notice. The notice deadline for the Redistricting Subcommittee meetings that are scheduled for **Monday, January 9, 2012** is no later than 4:30pm on Monday, January 2, 2012, and copies of all proposed committee bills (PCBs) included on those notices must be available no later than the time of providing notice of the meetings.

Attached are the Special Amendment Deadlines and Procedures adopted by the House during the 2011 Regular Session and which apply to the January 9, 2012 meetings of the Congressional Redistricting Subcommittee, the Senate Redistricting Subcommittee, and the House Redistricting Subcommittee. Note that the amendment filing deadlines for these Redistricting Subcommittee meetings are tied to the meeting date, and thus will not change even if the notices are filed early. The amendment filing deadlines for those subcommittee meetings are as follows:

- Main amendments must be submitted to the House Redistricting Committee no later than 12pm on Wednesday, January 4, 2012.
  - Properly filed main amendments will be emailed to the entire membership and will be made available via the [www.floridaredistricting.org](http://www.floridaredistricting.org) and [www.myfloridahouse.gov](http://www.myfloridahouse.gov) website not later than 5pm on Wednesday, January 4, 2012.
- Substitute amendments must be submitted to the House Redistricting Committee no later than 12pm on Thursday, January 5, 2012.
  - Properly filed substitute amendments will be emailed to the entire membership and will be made available via the [www.floridaredistricting.org](http://www.floridaredistricting.org) and [www.myfloridahouse.gov](http://www.myfloridahouse.gov) website not later than 5pm on Thursday, January 5, 2012.

Also note that amendments must be submitted as complete plans (no amendments to amendments or amendments to substitute amendments are allowed) and that the amendment deadlines apply to all Members, including Members of the House Redistricting Committee and subcommittees.

Warm Regards,

Gary Aubuchon, Chairman  
House Rules and Calendar Committee

**REDISTRICTING SPECIAL AMENDMENT DEADLINES & PROCEDURES  
ADOPTED BY THE  
HOUSE OF REPRESENTATIVES  
WEDNESDAY, APRIL 20, 2011**

Friday, April 15, 2011

The following report is submitted pursuant to Rule 7.12 (b), for the purpose of establishing special amendment deadlines and procedures for bills proposing any reapportionment or redistricting of the state's legislative or congressional districts. These deadlines apply to committee and subcommittee meetings during the 2011 Regular Session and during the interim period between the 2011 and 2012 Regular Sessions.

**Amendments in Committee and Subcommittee**

Amendments to any bill proposing any reapportionment or redistricting of the state's legislative or congressional districts may be offered in committee or subcommittee by any member of the House, including any member of the committee or subcommittee considering the bill, subject to the following deadlines:

- Main amendments must be submitted to the House Redistricting Committee no later than 12 p.m. of the 3<sup>rd</sup> day (excluding Saturdays, Sundays, and official state holidays) before the committee or subcommittee meeting at which the bill will be considered.
  - Properly filed main amendments will be emailed to the entire membership of the House and will be made available via the [www.floridaredistricting.org](http://www.floridaredistricting.org) and [www.myfloridahouse.gov](http://www.myfloridahouse.gov) no later than 5 p.m. that same day.
- Substitute amendments must be submitted to the House Redistricting Committee no later than 12 p.m. of the 2<sup>nd</sup> day (excluding Saturdays, Sundays, and official state holidays) before the committee or subcommittee meeting at which the bill will be considered.
  - Properly filed substitute amendments will be emailed to the entire membership of the House and will be made available via the [www.floridaredistricting.org](http://www.floridaredistricting.org) and [www.myfloridahouse.gov](http://www.myfloridahouse.gov) no later than 5 p.m. that same day.

Because each bill or amendment must be submitted as a complete plan, as noted in the "Redistricting Bill or Amendment Processing Request" form (*See attached*), only a bill, an amendment to a bill, or a substitute amendment for an amendment to a bill is allowed. Neither an amendment to an amendment nor an amendment to a substitute amendment is allowed.

Amendment deadlines apply to all Members, including Members of the House Redistricting Committee and subcommittees.



# The Florida House of Representatives

Redistricting Committee

Phone: (850) 488-3928

Dean Cannon  
Speaker

Will Weatherford  
Chair

## REDISTRICTING BILL OR AMENDMENT PROCESSING REQUEST

Representative: \_\_\_\_\_ District #: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Contact Phone #: \_\_\_\_\_

Filing a Bill or Amendment?  Bill  Committee Amendment  Floor Amendment

*If an amendment, what is it being filed to?* \_\_\_\_\_

Bill or Amendment Type:  House  Senate  Congressional

Per [House Rule 5.8](#), the Speaker requires that "bills and amendments proposing any reapportionment or redistricting of the state's legislative or congressional districts shall be submitted to the Redistricting Committee" as a complete plan, such that all census blocks in Florida are assigned to a district.<sup>i</sup>

- Is the bill or amendment complete?  YES
- Has the bill or amendment been checked for contiguity?  YES
- If the bill or amendment contains technical errors<sup>ii</sup>, is the Redistricting Committee staff permitted to correct the technical errors?  YES  NO

With this form, you must provide the House Redistricting Committee with the bill or amendment on a properly formatted CD or DVD. The CD or DVD must include the Representative's signature, the date of submission, and the plan type (House, Senate or Congressional).<sup>iii</sup> The CD or DVD must be in "read-only" format.<sup>iv</sup>

- Is the properly formatted CD or DVD included with this form?  YES
- Is the bill or amendment in a format compatible with MyDistrictBuilder?<sup>v</sup>  YES

By signing below, you are requesting one of the following:

- A bill or a Floor amendment, which the House Redistricting Committee will process and then submit to the House Bill Drafting Service for final preparation for filing. Note, you must still use *Legis* in the ordinary manner to approve the filing of the bill or the Floor amendment.
- A committee amendment, which the House Redistricting Committee will process and then file directly with the subcommittee or committee hearing the bill being amended.

\_\_\_\_\_  
Representative's Signature<sup>vi</sup>

\_\_\_\_\_  
Date

This form must be submitted by the Representative or authorized employee of the House, with the above completed in its entirety and the accompanying CD or DVD to the Redistricting Committee in 400 HOB.<sup>vii</sup>

ONLY COMMITTEE  
STAFF FILL IN THIS  
SECTION

Plan ID \_\_\_\_\_ and, if applicable,  
Public ID \_\_\_\_\_